

Kingfisher Hall

Securing Rental Date, General Use Guidelines & Inclusions:

1. Hall rental includes the use of tables, chairs and kitchen equipment *excluding* table cloths. Sound equipment rental additional \$100; includes mandatory tutorial before use. Capacity is 120 people.
2. The hall must be left in the state it was received. This includes washing the counters, dishes and equipment. The garbage must be removed and all kitchen linens washed and returned. See [Renter's Clean Up Checklist](#). A visual inspection will be made before and after the event by the renter and a KCS director.
3. A damage deposit of \$300 is required, payable to the Kingfisher Community Society and serves as the only way to secure the rental date. In all cases, the damage deposit must be provided a minimum of 2 weeks in advance of the event.
4. Proof of comprehensive general liability insurance of not less than \$2,000,000 must be provided 48 hours prior to the event or the booking will be considered cancelled. If liquor is to be served, insurance must include extended coverage of "Liquor Liability" and Serving It Right certificate #. Number of attending renters must be submitted. This is covered in the [RENTAL AGREEMENT/LICENCE TO OCCUPY](#) which the renter and KCS designate are to complete and sign a minimum of 2 weeks prior to rental.
5. Non-member rate: \$350 per event. School events: \$100 per day. Member rate: \$250 (suggested) per event.
6. For profit rentals are charged 10% of the gross or \$25.00, whichever is greater.

Details:

Type of event: _____

Date of event: _____

Name of renter: _____

Contact information: _____

Rate: _____ Deposit _____

I, _____ hereby agree to this rental agreement dated this
day, _____.

_____ Signature of renter

_____ Signature of KCS Director